

CALL AND TERMS OF REFERENCE FOR CONTRACTS TO PROVIDE CONSULTING SERVICES FOR THE PERMANENT SECRETARIAT OF OLADE

The Executive Secretary of OLADE, in compliance with the provisions of the Rules of Procedure for the acquisition and contracting of OLADE goods and services, calls for the presentation of offers for the contracting of a company / consulting firm, academic institution or natural person, hereinafter called "the Consultant", for the provision of services to teach the course: Assurance of Energy Supply in Islands. This project will be developed within the framework of the ETRELA project as part of the International Climate Protection Initiative (IKI), which has the financial support of the German Federal Ministry for the Environment, Nature Protection and Nuclear Safety.

1. BACKGROUND

The Latin American Energy Organization in conjunction with the Technological University of Uruguay (UTEC), the University of Buenos Aires of Argentina (UBA), through CEARE, the National University of Engineering of Peru (UNI), The Academy of Renewable Energies of Germany (RENAC) and the company FACTOR (Ideas for change) are executing the project "Improving, Increasing and Facilitating Access to Renewable Energy and Training in Latin America", whose main objective is to contribute to the sustainable development of the market in clean and reduction of GHG emissions in the region by promoting educational systems in renewable energy, creating new capacities in the countries and increasing new employment opportunities. In this context, it is necessary to hire professional services for the delivery of 30 hours of synchronous classes on the assurance of energy supply on islands.

2. SCOPE

- Develop the instructional design for 30 hours of synchronous virtual training.
- Prepare the training material to teach 30 hours of classes in virtual mode.
- Propose the evaluation of the knowledge acquired according to the instructional design.

2.1 General objective

- Teach 30 hours of synchronous classes on Assurance of Energy Supply in Islands

2.2 Specific objectives

- Strengthen knowledge to underpin the energy security and sustainability of populations settled on islands.

3. ACTIVITIES AND PRODUCTS

The activities and products detailed below must be carried out:

3.1 Activities

- Define the content per lesson or session.
- Establish the profile of the target participant of the training.
- Attend the induction of the capevLAC and Collaborate platforms.
- Teach 30 hours of synchronous virtual training in English.
- Provide supplementary reference material according to instructional design.
- Respond to questions that cannot be resolved within class hours.
- Interact with comments left by participants on the capevLAC platform.
- Prepare evaluations according to instructional design.

3.2 Products

1. Lessons taught on the dates (dates can be modified): August 9, 10, 11, 12, 16, 17, 18, 19, 23, 24, 25, 26, 30, 31; September 1, 2, 6, 7, 8, 9; 2021.
2. Material developed for the 30 lessons according to instructional design.

4. Referential budget

200 Euros per hour dictated in synchronous mode. Total: 6000 EUROS

5. PROFILE OF THE CONSULTANT

The interested Consultant must meet the following minimum requirements:

- Teaching experience.
- Specific international experience in planning and energy security.

6. EVALUATION OF OFFERS

For the purposes of evaluating bids, the following criteria will be considered:

- Duly documented experience (see point 5)
- Human resources assigned to the project (attach resumes)
- Instructional design proposal (attached form)

7. FORM AND CONTENT OF THE PROPOSAL

Bids must be clearly and precisely written, signed by the bidder or their representatives. The offer and related questions must be sent via email to the capevLAC mailbox: capevlac@olade.org with the subject "Call: Assurance of Energy Supply in Islands" until July 19, 2021. Proposals must contain:

- Identification of the bidder (fantasy name of the company and business name, RUT / RUC number, address, contact information, email, telephone numbers, etc.).
- Documentation that allows evaluating the technical suitability of the Consultant for the fulfillment of the objective of this tender.

- Description of the work team that will participate in the different lessons, where the specific experience of each one is detailed, based on what is required in number 3, attaching the background or CVs.
- Course proposal in the attached format.

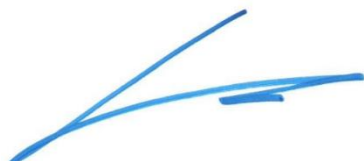
8. EXECUTION TIME

The maximum term foreseen for the execution of this consultancy is 2 months. The term begins to count from the signing of the contract, and ends with the delivery and approval of all the products detailed in paragraph 3.

9. SUPERVISION AND COORDINATION

This consultancy will be subject to the supervision of the Director of Integration, Access and Energy Security through his delegated personnel.

Quito, July 6, 2021



Alfonso Blanco-Bonilla

EXECUTIVE SECRETARY